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JOE'S TREE SERVICE AND STUMP REMOV-AL: 60 ft. bucket truck, prune or take down grind stumps, clean up and haul off, insured, free estimates, 731-697-0023 or 731-513-1518, A7084/21-TF

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QUALITY OFFICE SPACE FOR LEASE — From 430 Sq. Ft. to 3,000 Sq. Ft. Highway 79 Highland Mall, across from the post office. Call 731-352-2189. A5404/44-TF

FOR LEASE — COM-PLETELY FURNISHED BEAUTY SHOP, Suite #5, Highland Mall Business Park, across from Post Office, Highway 79, formerly Joyce's Coiffures, 731-352-2189. A5404/18-TF

FOR LEASE - COMMER-CIAL BUILDING available. 3,450 sq. ft., next to H&R Block at Cedar Street Plaza, intersection of Highways 79 and 22 in McKenzie. 731-352-2189. A5404/23-TF

FOR SALE

EAGLE BUILDINGS — **NEW & USED PORTABLE** BUILDINGS, Cabins, Carports & Garages. 314 Memorial Dr., Paris (731) 644-0090; 202 Memorial Dr., Paris (731) 641-2800; 17595 Highland Dr., McKenzie (731) 393-0277; 1409 Hwy 70 W, Camden (731) 279-4192; 15035 S. First St., Milan (731) 613-2166; 586 W. Church St., Lexington (731) 249-9184; 852 University St., Martin (731) 281-7117. eaglebuildingstn.com. A7655/50-TF

LAND FOR SALE -THREE acres country setting Tumbling Creek Rd., McKenzie. Surveyed and Perc tested. \$30,000. MLS#125728 Chadwick Lake Properties 731-415-8740 Owner/Agent. A7158/41-3

FOR SALE — WHEAT STRAW. \$3 a bale, McLemoresville. Call 731-986-9139 or 731-571-1881. R18612/41-8

FOR RENT

HOUSES AND APART-MENTS: MCKENZIE AREA. www.mckenziehomefinders.com 731-352-2255. A1219/44-TF

FOR RENT: MOBILE HOME, 2, 3 or 4 bedroom in Atwood Acres Mobile Home Park. 731-662-7402 or 731-707-2555. A1019/44-TF

FOR RENT: PRIME OF-FICE SPACE on Highland Drive next to Best Western Hotel in McKenzie. Call Steve Chadwick, Owner/ Agent 731-415-8740 or 731-641-0392. A7158/52-TF

HELP WANTED

RECRUITING HEAD-ACHES? WE CAN HELP! Advertise your job opening in this newspaper + 101 newspapers across the state One Call/Email for All! Contact our classified dept. or email .bmoats@tnpress. com. (TnScan)

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JOB VACANCY

COUNTY SERVICE AIDE (PART-TIME)

Northwest Tennessee Economic Development Council is now accepting applications for the position of Part-Time County Service Aide-Henry County (CSBG). This position will be based out of the Henry County Service Center located at 55 Jones Bend Road, Paris, TN. 38242 *Continuation of this position is contingent on funding within the CSBG Program.

*Essential Job Duties: Maintain responsibility and accountability for daily program activities in compliance with agency policy, current contract and program guidelines; sustain daily and program activity requirements for CSBG (Linkages, Emergency, and Nutrition) and LIHEAP, TEFAP, with minimum supervision in absence of the County Manager; determine eligibility of applicants, provide case management and perform follow-up assessments and progress evaluations based on Results Oriented Management and Accountability (ROMA); complete applications for program services in compliance with agency Policy and Procedures; utilize Agency Customer Information System technology including accurate data entry and review of customer information in the CSBG TNCIS database; maintain accurate records for each person who requests assistance along with required documentation; provide essential travel for customers in compliance with contract (when funding is available); prepare and submit required reports as requested by supervisor in a timely manner.

*Qualifications: High School diploma or GED required. Prefer work experience in community programs. Computer/Data entry skills, required. Candidate must be able to communicate effectively with low-income citizens. Candidate must possess a valid Tennessee Driver license and liability insurance coverage

Salary: \$9.55 per hour • Part-Time 12 months/58 hours bi-weekly * (contingent on funding)

Applications may be downloaded from the Careers page of the website www.nwcommunityaction.org Or may be picked up locally at Henry County Service Center 55 Jones Bend Road, Paris, TN 38242 Or, you may call (731) 364-4825 to have an application mailed, faxed, or emailed to you for your convenience.

** Applications must be submitted to: Northwest TN EDC Central Office, 231 S Wilson St., Dresden, TN 38225 Attn: Human Resource Department Reference: Henry County PT County Service Aide

For your convenience, you can email to: applications12579@nwtncap.org. Applications must be signed. Faxed applications are not accepted.

**Applications for this specific position will be accepted until Friday, October 29, 2021 at 12 p.m.

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A4070/42-1

NOW HIRING

Carroll County Circuit Court Clerk's Office

General Session Deputy Court Clerk, Civil Division

JOB RESPONSIBILITIES:

- · Uphold all court files and records
- · Answer the phone and transfer calls to the applicable colleague
- · Instruct parties about court appearances
- · Create court dockets
- Enter court dispositions through the courts data entry system
- · Collect court fees and/or fines and record amounts collected · Balance cash drawer and reconcile cash with receipts
- · File legal documents
- Conduct background checks
- · Assist the public with court paperwork and filings

Apply today for a rewarding clerical position with the courts!

Applications can be found on The Carroll County Tennessee website or the Circuit Court Clerk's Office.

Website: carrollcountytn.gov go to county government and click on county court00

Court House Address:

99 Court Square, Huntingdon TN 38344- Suite 103. Closing Application Date: October 22, 2021



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