

# JOB OPENING

NORTHWEST TN HUMAN RESOURCE AGENCY

## TRANSPORTATION PROGRAM

The Transportation Department has a full-time job opening for a Dispatcher position. The primary function of this position is processing all incoming calls from drivers: assisting them with re-routing trips; booking same day trips for facilities and any other services pertaining to the drivers of all nine counties. Must be willing to submit a pre-employment drug test and background check. Position is on-site in Martin, TN.

### **QUALIFICATIONS:**

- High school diploma
- Must possess good human relation skills with the ability to communicate effectively
- Must be able to perform in a high stress environment.

**Northwest Tennessee Development District does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations.**

If interested please submit a resume to Emily Payne  
at [emily.payne@nwtd.org](mailto:emily.payne@nwtd.org) by 10 a.m. December 31, 2021.