

### WHITE COUNTY, TENNESSEE

#### **Budget Committee Agenda**

Date: 01/03/2023 – Following Steering Committee Meetings

- 1. Call to order
- 2. Approval of minutes from December 5, 2022 meeting
- 3. Fiscal Year 2023 Budget Amendments
  - a. County General Fund
    - i. To Commission
      - 1. Jail Tennessee Corrections Institute Training Equipment Grant
      - 2. Sheriff COPS De-Escalation Grant
      - 3. Election Commission Special Election
  - b. General Purpose School Fund
    - i. To Commission
      - 1. WCHS Reserved Seating
      - 2. Bookmobile Vehicle
  - c. School Federal Projects Fund
    - i. ARP IDEA, Part B: Subfund 905 Reallocate for Proper Coding
- 4. Old Business
  - a. Central Maintenance Mechanic Pay
- 5. New Business
  - a. Fiscal Year 2024 Budget Calendar
- 6. Next Meeting Monday, February 6, 2023 following Steering Committees
- 7. Adjourn

#### **Committee Members:**

Denny Wayne Robinson, Chair Kyle Goff, Vice Chair TK Austin, Secretary Robert McCormick Dakota White

## White County, Tennessee

#### **Budget Committee Meeting**

Date: 12/05/2022

Time: Following Solid Waste Committee Location: White County Courthouse

The White County Budget Committee met on Monday, December 5, 2022 following the Solid Waste Committee at the White County Courthouse. Members present were Mr. Kyle Goff, Mr. Denny Wayne Robinson, Mr. TK Austin, Mr. Dakota White, and Mr. Robert McCormick. Also present were Mr. Chad Marcum and Mr. Matt McBride.

There being a quorum present, the meeting was called to order by Mr. Robinson.

Mr. Robinson asked for approval of the minutes from the November 7, 2022 meeting. Mr. White made a motion and Mr. McCormick seconded the motion to approve the minutes as presented. On a voice vote, the motion was unanimously approved.

The committee considered five (5) General Fund amendments as follows:

- 1. EMA \$6,300 for purchase of a thermal capable drone utilizing TEMA reimbursement funds
- 2. Family Treatment Court \$5,500 for increased grant funding from state
- 3. Sheriff's Department \$2,000 for Wal-Mart Foundation grant funding
- 4. Sheriff's Department \$13,901 for Firehouse Subs grant funding
- 5. Sheriff's Department \$16,930 for vehicle purchase utilizing funds from surplus vehicles Mr. Austin made a motion and Mr. White seconded the motion to approve the amendments as presented and recommend their passage by the full county commission. On a voice vote, the motion was unanimously approved.

The committee considered a General Fund amendment in the amount of \$7,460 to increase Central Maintenance mechanic pay from \$16.83 per hour to \$19.00 per hour for the remainder of the fiscal year. The committee discussed how this might be funded in the current budget and in future budgets. Additional consideration was also given to the hourly rates paid for similar positions across the county. The matter was tabled until the January 2023 meeting.

The committee considered a General Fund line-item amendment in the amount of \$1,155 to reallocate funding in the Jail budget by reducing a Lieutenant position to a Guard position and taking the difference in hourly wages and providing raises to the Major, Captain, and Warrants Officer/Courtroom Security Assistant positions. Mr. White made a motion and Mr. Austin seconded the motion to approve the line-item amendment as presented, contingent upon an updated salary agreement being completed between the Sheriff and County Executive. On a voice vote, the motion was unanimously approved.

Mr. Robinson asked the committee for any old business:

Mr. Marcum brought forward information for the committee's consideration regarding Parks and Recreation funding and the potential for a part-time Parks and Recreation Director position. The committee discussed the matter and determined that it would look to address the part-time position in the Fiscal Year 2024 budget negation process. No formal action was taken.

# White County, Tennessee

Mr. Goff inquired as to Steering Committee A's proposal to hold a special called election for the purpose of increasing the local option sales tax rate to match that of the City of Sparta. Mr. Robinson stated that estimated costs for the election would be between \$25,000 and \$30,000. It was determined that the committee would take up the matter of approving the required additional funding, if the election was called for by the County Commission in the December meeting. No formal action was taken.

Mr. Robinson asked the committee for any new business: There was none.

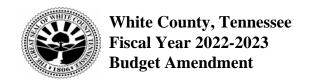
After discussion, it was determined that the next meeting would be January 3, 2022 following Steering Committee A.

Mr. Austin made a motion and Mr. White seconded the motion to adjourn. On a voice vote, the motion was unanimously approved.

Denny Wayne Robinson, Chairman Budget Committee

TK Austin, Secretary Budget Committee

Official Document Page 2



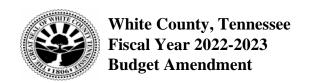
Fund: 101 - General Fund

Sub-Fund: N/A

<b>Description</b>	Account	Major Category	Line Item	<u>Debit</u>	Credit
Increase	46290	Other Public Safety Grants - TCI		9,776	
Increase	54210-716	Jail	Law Enforcement Equipment - TCI		9776
				9,776	9,776

#### **Description:**

To appropriate a Training Equipment Grant from the Tennessee Corrections Institute (TCI), to be used to purchase materials and equipment for officer hands on training.



Fund: 101 - General Fund

Sub-Fund: N/A

DescriptionAccountMajor CategoryLine ItemDebitCreditIncrease47710Public Safety Partnership and Community Policing (COPS) - DE209,250

Increase 54110-716 Sheriff's Department Law Enforcement Equipment - DE

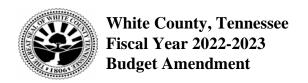
209,250

209,250

209,250

#### **Description:**

To appropriate a FY22 Law Enforcement Agency De-Escalation Grant for the purchase of tasers and virtual reality training devices.



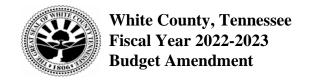
Fund: 101 - General Fund

Sub-Fund: N/A

<b>Description</b>	Account	Major Category	Line Item	<u>Debit</u>	Credit
Decrease	39000	Unassigned Fund Balance		29,750	
Increase	51500-192	Election Commission	Election Commission		3,400
Increase	51500-193	Election Commission	Election Workers		17,000
Increase	51500-201	Election Commission	Social Security		900
Increase	51500-204	Election Commission	State Retirement		150
Increase	51500-212	Election Commission	Employer Medicare		250
Increase	51500-302	Election Commission	Advertising		4,500
Increase	51500-348	Election Commission	Postal Charges		100
Increase	51500-499	Election Commission	Other Supplies and Materials		3,450
				29,750	29,750

#### **Description:**

To appropriate estimated funds required to carry out the Special Called Local Option Sales Tax Referendum on March 14, 2023.



Fund: 141 - General Purpose School Fund

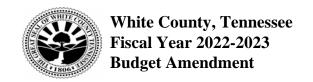
Sub-Fund: n/a

<b>Description</b>	Account	Major Category	Line Item	<u>Debit</u>	Credit
Decrease	34756 -SEAT	Assigned for Support Services		24,300	
Increase	76100-707	Regular Capital Outlay	Building Improvements - SEAT		24,300
				24,300	24,300

#### **Description:**

To appropriate reserved funds from the sale of WCHS reserved seating to assist with the purchase of new bleachers for the gym. The majority of the purchase will be covered with ESSER funds.

This is a supplemental amendment to one from October. The originally quoted price did not include seats with backs. This amendment represents the additional cost.



Fund: 141 - General Purpose School Fund

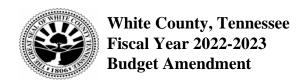
Sub-Fund: n/a

**Description** Account **Major Category** Line Item **Debit** Credit Decrease 39000 Unassigned Fund Balance 25,500 72710-729 Transportation Transportation Equipment 25,500 Increase 25,500 25,500

#### **Description:**

To appropriate funds for the purchase of a vehicle to serve as a mobile book bus library. The outfitting of the mobile library is covered by a grant program. This project is being completed in coordination between the School System and Public Library.

White County Board of Education Federal Fund Budget	
Budget Amendment	
December 8, 2022	
Federal Fund 142 Sub Fund 905 (ARP IDEA Part B Funds	
Debit budget expenditure code # 142-905-72220-4	199 (Other Supplies/Materials) . \$ 3,500.00
Credit budget expenditure code # 142-905-72220-	322 (Evaluation & Testing) \$ 3,500.00
(To transfer funds to proper expenditure code as	specified by project director.)
Chairman, School Board	Director of Schools
•	



Date: December 5, 2022

Fund: 101 - General Fund

Sub-Fund: N/A

<b>Description</b>	Account	Major Category	Line Item	<u>Debit</u>	Credit
Decrease	39000	Unassigned Fund Balance		7,460	
Increase	58400-142	Central Maintenance	Mechanic(s)		6,510
Increase	58400-201	Central Maintenance	Social Security		404
Increase	58400-204	Central Maintenance	State Retirement		451
Increase	58400-212	Central Maintenance	Employer Medicare		95
				7,460	7,460

#### **Description:**

To appropriate funds required to increase Central Maintenance Mechanic pay from 16.83/hr to 19.00/hr for remainder of the fiscal year. Cost for a full year is 15.513.69, but only 1/2 year is reflected in budget amendment.



# WHITE COUNTY, TENNESSEE

# Fiscal Year 2024 Budget Calendar

Date	Description	
January	FY2024 budget materials prepared	
January 20	Budget proposal forms distributed to departments	
February - March	Finance Department meets with and refines departmental requests and prepares a preliminary budget document	
February 6	Regular Called Budget Committee meeting	
February 22	Departmental budget requests due to Finance Department – 4:00pm	
March-April	Departments requesting budgetary increases, beyond normal and customary increases, meet with budget committee	
March 6	Regular Called Budget Committee meeting	
March 27	Special Called Budget Committee meeting	
April 3	Regular Budget Committee meeting	
April 10	Special Called Budget Committee meeting	
April 24	Special Called Budget Committee meeting	
May	All budget documents finalized and preparations made for June passage	
May 1	Regular Budget Committee meeting	
May 22	Special Called Budget Committee meeting	
June 1	School Board special called meeting for Budget Adoption	
June 5	Regular Budget Committee meeting – Adopt proposed budget	
June 8	Proposed budget published in The Expositor (10 day requirement)	
June 12	Special Called Budget Committee meeting (2 <sup>nd</sup> Monday Night of Month) Budget document presented to County Commissioners	
June 19	Public Hearing on FY2024 Budget Document – 5:30pm Regular Commission Meeting to approve FY2024 Budget – 6:00pm	